



Ref: HITS/Regr./IOC/2020/193

19th March 2020

CIRCULAR

For immediate attention of all the students

In the coming few days, it is imperative that we ensure the complete health and safety of all our students. Hence, as a matter of abundant precaution and to avoid the spread of Coronavirus, it is mandatory on the part of all students to **COMPULSORILY** take leave and refrain from coming to the University in case of **fever / cough / cold / shortness of breath etc.**

Also, if any student or his/her family member / relative staying with student has returned from an overseas travel to Corona Virus affected countries in the past week, such students are to **COMPULSORILY** take leave and stay at home for a period of 14 days. In both cases, students are advised to keep their HoDs / Class Teachers / Mentors informed accordingly.

Students found violating the above directives will be issued TC immediately.

In addition to the above, the students are requested to follow basic respiratory etiquette by observing directives circulated on various forums.

The University authorities request cooperation from all the students.

Sd/-
REGISTRAR

Copy to : File