



HINDUSTAN

INSTITUTE OF TECHNOLOGY & SCIENCE
(DEEMED TO BE UNIVERSITY)

OFFICE OF THE CONTROLLER OF EXAMINATIONS

APPLICATION FOR CGPA TO PERCENTAGE CONVERSION

Date:

1	Name			
2	Register Number			
3	Degree & Branch	Period of Study		
4	Contact Number			
5	Email ID			
6	CGPA obtained till the last semester Examination			
7	Purpose of the Certificate			
8	Payment Details (Rs. 100/-) Receipt No. & Date:			
9	The fee for issue of transcripts is Rs.1000/- (Rupees One Thousand only) per set to be paid in the the following Institute account: Account Name: HINDUSTAN INSTITUTE OF TECHNOLOGY & SCIENCE EXAM A/C Account Number: 255401000000001 Bank Name: INDIAN OVERSEAS BANK Branch : PADUR IFSC CODE: IOBA0002554			
10	Mode of Delivery (Tick any one) <input type="checkbox"/> Self-Collection at COE Office <input type="checkbox"/> Authorized collection: Name of the Person: _____ Relationship: _____ (Any Valid Photo ID is required) <input type="checkbox"/> By Post (give full address with Pincode, Mobile No.)			
Signature of the Individual with date		Controller of Examinations		

Enclose the photocopy of:

1. Consolidated Mark sheet
2. Payment receipt

For Office Use:

Date of Certificate issued:		Prepared by	
Folio No. / Sl.No:		Verified by	