



## MINUTES OF THE 26<sup>th</sup> MEETING OF THE BOARD OF MANAGEMENT

**Date** : 15-12-2022 (Thursday)  
**Time** : 10.00 a.m.  
**Venue** : Board Room, 6<sup>th</sup> Floor, Founder's Block.

### **MEMBERS PRESENT:**

S.No.	Name of the Members	Designation	Position
1.	Dr. Mrs. Elizabeth Verghese	Chancellor, HITS	Patron
2.	Dr. Anand Jacob Verghese	Pro Chancellor, HITS	Member
3.	Dr. S. N. Sridhara	Vice-Chancellor, HITS	Chairperson
4.	Dr. R.W. Alexander Jesudasan	Pro Vice Chancellor, HITS	Member
5.	Dr. S. P. Thyagarajan	Former VC of Madras University and Chancellor of Avinashilingam Institute for Home Science and Higher Education, Coimbatore.	External Expert Member
6.	Dr. S. N. Hegde	Former Vice-Chancellor University of Mysuru	External Expert Member
7.	Dr. Rajeev Ahuja	Director, IIT Ropar, Nangal Road, Rupnagar, Punjab, Pincode-140001.	External Expert Member (ONLINE)
8.	Mr. Ashok Verghese	Director, HITS	Member
9.	Dr. Aby Sam	Director, HITS	Member
10.	Dr. Susan Marthandan	Director, Hindustan College of Arts and Science	Member
11.	Dr. R. Asokan	Dean - School of Aeronautical Sciences	Member
12.	Dr. V. Preethi	Professor, Civil Engineering Department, HITS	Member
13.	Dr. Pon. Ramalingam	Registrar, HITS	Non-Member Secretary
14.	Mr. R. Venkatesh	Auditor	Special Invitee
15.	Mr. M. K. Rangaswamy	Auditor	Special Invitee



Leave of absence granted to (i) Dr. Annie Jacob, Director, KCG College of Technology and (ii) Dr. Sheeba Chandar, Dean, SPADE.

## **1. Welcome Note**

Registrar welcomed the esteemed members of Board of Management and special invitees and briefed the agenda of the meeting.

## **2. Opening remarks by the Chancellor**

- The Chancellor welcomed the distinguished members of the Board of Management for 26<sup>th</sup> Meeting and expressed that she has served 14 years as a Chancellor, due to advancement of age wanted to retire from the service and too pave the way to the young leaders to steer the management of Hindustan Group of Institutions. She proposed the following elevations as approved by the HETC Society.
  1. Dr. Anand Jacob Verghese, as Chancellor.
  2. Mr. Ashok Verghese, as Pro Chancellor.
- The Registrar passed the resolution of Change in the management structure as proposed by the Chancellor and as given below with immediate effect, before the Board of Management for approval.
  1. Dr. Mrs. Elizabeth Verghese, as Founder Chancellor.
  2. Dr. Anand Jacob Verghese, as Chancellor.
  3. Mr. Ashok Verghese, as Pro Chancellor.

*The resolution was unanimously approved by the members.*

- The Vice Chancellor, Pro Vice Chancellor and Registrar honored the Founder Chancellor, Chancellor and Pro Chancellor with shawls and bouquets along with all other external members and special invitees.
- The external members of eminence Dr. S. P. Thyagarajan, Dr. S. N. Hegde, Dr. Rajeev Ahuja (Online) remembered the enormous contributions of Founder Chancellor Madam and great achievements accomplished during her tenure as Chancellor of HITS. And wished the new Chancellor and Pro Chancellor to carry out the vision of the Founder Dr. K. C. G. Verghese successfully and achieve greater heights in the future. They assured their continuous support towards the development initiatives of the institution.



- The Auditor Mr. R. Venkatesh ascertained that Dr. Mrs. Elizebeth Verghese was the first lady Chancellor of private universities in India. He endorsed the support of madam to founder Dr. K. C. G. Verghese in building the great institution. And expressed strong belief that with the vast academic and administrative experience gained from their young age the new Chancellor and Pro Chancellor would lead the institution to the next generation.
- The Vice Chancellor read the profiles for Founder Chancellor, Chancellor and Pro Chancellor, and invited them to address the gathering.
- Dr. Mrs. Elizabeth Verghese said that all accomplishments as a Chancellor for the past 14 years were possible only because of the strong support from Dr. Anand Jacob Verghese, Mr. Ashok Verghese, Dr. Aby Sam, Dr. Mrs. Annie Jacob, Dr. Susan Marthandan, Vice Chancellor, Pro Vice Chancellor and Registrar (Dr. Pon. Ramalingam is with us from the inception of the institution). She thanked everybody for their resilient support. And assured that the new team under the chairmanship of Dr. Anand Verghese would achieve a lot more in the future.
- Dr. Anand Jacob Verghese, Chancellor, expressed sincere thanks to the Founder Chancellor for being the great source of inspiration, strong supporting hand in the times of turbulence, and guidance in establishing the institutions. He extended thanks to Mr. Ashok Verghese, Pro Chancellor, Dr. Aby Sam, Director, and other directors for being the pillars of support. Also thanked the external members, auditors, administration, faculty members and non-teaching staff for their support and requested to extend the fullest cooperation in taking HITS to the institution of excellence.
- Mr. Ashok Verghese, Pro Chancellor, proclaimed that this elevation as great blessings during the season of Christmas. He thanked the Directors, Administration, external members, auditors for their support in the past requested the same and work together to full fill the dreams of the Founder Chairman and achieve the greater levels.

### **3. Address by the Vice Chancellor.**

The Vice Chancellor welcomed the members of the Board of Management and thanked Chancellor Madam for the directions and guidance during her tenure. Wished the new Chancellor and Pro Chancellor success in all endeavors.



**4. Confirmation of Minutes of the 25<sup>th</sup> Meeting of the Board of Management held on 30-09-2022.**

✓ *The Minutes of the 25<sup>th</sup> Meeting of the Board of Management held on 30-09-2022 was confirmed.*

**5. Action Taken Report on the 25<sup>th</sup> Meeting of the Board of Management held on 30-09-2022.**

✓ *Action Taken report on the Minutes of the 25<sup>th</sup> Meeting of the Board of Management held on 30-09-2022 was approved.*

**6. Item for Ratification:**

Item	Decision Taken
<p><b>Recruitment of additional Faculty.</b> The Registrar presented the list of Additional 23 Faculty members appointed during the academic year 2022-23 before the Board of Management for ratification.</p>	<p><i>Ratified with the following suggestions:</i></p> <ul style="list-style-type: none"><li>• <i>Dr. S. P. Thyagarajan suggested to present the details of faculty have resigned and report of exit interviews in order to improve the standard of teaching and learning process.</i></li><li>• <i>Prof. S. N. Hedge have suggested to recruit only Ph. D holders, in case if sufficient Ph.D holders are not available Master degree holders can be recruited after strong scrutiny.</i></li><li>• <i>Dr. Aby Sam informed that the Master degree holders are recruited at Junior level, after they complete Ph.D they are put into to the regular grade.</i></li><li>• <i>Dr. Rajeev Ahuja also suggested recruiting Master degree holders at grade-2, promoting to grade-1 after the completion of Ph.D as being followed in IITs.</i></li><li>• <i>The Vice Chancellor informed that SLET / NET qualified faculty only are recruited for Science and Humanities departments and normally faculties are recruited at Asst. Professor level and later promoted to higher levels such as AP(SG) once they complete Ph.D.</i></li><li>• <i>The Registrar informed that special allowances are given to the faculty joining with GATE Scores.</i></li></ul>



## 7. Items for approval:

Sl.No.	Item	Decision
1.	<p>Minutes of the 36<sup>th</sup> Meeting of the Academic Council held on 05-11-2022.</p> <p>The Registrar informed that the Deans and HoDs had presented the Regulations and Curriculum as per NEP, effective from the academic year 2022-23.</p>	<p><i>Approved with the following suggestions.</i></p> <ul style="list-style-type: none"><li>• <i>Dr. Susan Marthandan enquired about the NEP with 4 years UG degree Programme.</i></li><li>• <i>Dr. Aby Sam explained that the UGC proposes 4 years UG Honors degree. The students are eligible to get a Certificate after one year, Diploma Certificate after two years, Degree after three years and Honors degree after four years. The students with honors can pursue research leading to Ph.D directly or complete masters in one year.</i></li><li>• <i>Prof. S. N. Hegde suggested not to hurry up and to take enough time to plan, and execute deliberately.</i></li><li>• <i>The Vice Chancellor said that though few students prefer to get degree in 3 years in order to get government jobs, we have prepared the curriculum framework for 4 years.</i></li><li>• <i>Dr. S. P. Thyagarajan suggested to orient the faculty about the features of NEP such as CBCS, OBE, importance of imbibing the skills development courses with curriculum, and making the students technically stronger. He insisted sensitizing the faculty towards successful implementation of NEP in a steadfast manner.</i></li></ul>
2.	<p>Minutes of the 18<sup>th</sup> Meeting of the Finance Committee held on 29-10-2022.</p>	<p><i>Approved</i></p>



**8. Items for Discussion:**

Sl.No.	Item
1.	<p><b>IET Accreditation:</b></p> <p>The Vice Chancellor informed that,</p> <ul style="list-style-type: none"><li>• The IET Expert Team visited our campus during 5<sup>th</sup> -7<sup>th</sup> December towards the accreditation of nine B. Tech programmes (Aero, Aerospace, Auto, CSE, ECE, EEE, IT, Mech, and Mechatronics).</li><li>• We have got accreditation for 2 years, later it can be extended for 3 more years after the evaluation at the end of second year.</li><li>• The committee appreciated HITS for having adequate infrastructure, good Student-Faculty ratio, collaborative works by faculty and students, encouraging feedback from the students, etc.</li><li>• The committee suggested to improve the course mappings, assessment rubrics for projects, Question Paper refinements, and recruitment of sufficient technical staff.</li><li>• The accreditation process by IET was a good experience and it was tougher than any other accreditations such as NBA etc.,</li></ul>
2.	<p><b>Schedule for the completion of NAAC accreditation process</b></p> <p>The Vice Chancellor informed the following regarding NAAC accreditation,</p> <ul style="list-style-type: none"><li>• Institutional Information for Quality Assessment (IIQA) has been uploaded successfully after three revisions. Queries raised by the NAAC were addressed periodically. Self-Study Report (SSR) is being prepared for submission</li><li>• Planning to submit the Self-Appraisal Report (SAR) during 24<sup>th</sup> -26<sup>th</sup> December 2022 after internal audits. The expected NAAC score is 3.5 and A+ ranking.</li><li>• NAAC – SSR Mock visit by external audit members has been scheduled during 19<sup>th</sup> -20<sup>th</sup> December.</li><li>• Dr. S. P. Thyagarajan suggested to get the accreditation completed by end of this year, as it is expected to get major policy changes in the coming year. He also suggested to orient the faculty for publishing quality research papers and Intellectual Property Rights (IPR). Motivated to get NIRF ranking within 100.</li><li>• The Vice Chancellor informed that Faculty orientation program is being conducted in the beginning of every academic year to sensitize the faculty on quality research publications and IPR etc., Around 250 applications for Patent has been submitted,</li></ul>



197 published and 95 granted (84 International). He added commercialization of the patents are challenging.

- Dr. Rajeev Ahuja suggested publishing research papers in the indexed journals with high impact factors and improve the citations of the publications.
- Dr. Aby Sam pointed out the consultancy, funded projects, research publications and student's admissions are the key factors for accreditations which are all to be focused.
- Dr. S. P. Thyagarajan enquired about Technology incubators. The Vice Chancellor replied that sizable number of projects / startups are under process with incubators and obtained 3.5 star for the activities of Institution's Innovation Council (IIC).

## 9. Vote of thanks

The Pro Vice Chancellor thanked Founder Chancellor Madam profusely for the great leadership and being bountiful towards the entire group of institutions. Thanked the Chancellor, Pro Chancellor, Dr. Aby Sam, Director and Dr. Susan Marthandan, Director for their persistent support towards the development of this institution. Extended sincere thanks to all the external members, special invitees, Vice Chancellor, Registrar, Deans and HoDs for participating in this meeting and offering valuable suggestions.

**Dr. Pon Ramalingam,**  
**Registrar,**

Copy to: All Members